



Photo Booth Risk Assessment



Hazard Area	Risk	Existing Controls	Likelihood 1-5	Severity 1-5	Risk Score L x S	Any Further Action
Manual Handling of..... Booth Props/Book Tables. Barriers. Mats.	Injurie. Back Injuries, Hernia, Strains and Sprains due to transporting and assembly/dismantling of Photo Booth and associated Equipment	Adhere to a Safe Systems of Work..... Minimum Two Person activity. Shared load transporting. Manual Aids where appropriate (Sack truck). Equipment divided into manageable loads. Efficient/safe route planning.	1	3	3	Review Procedures on site. Confirm with Venue " <i>Person in Charge</i> ".... Siting and operating procedures of Booth/Props and table arrangements
Siting of.... Booth Props/Book Tables. Barriers. Mats.	Restricted access causing frustration and frayed tempers. Blocked Fire Routes . Obstruction and tripping Hazards.	Position Booth safely to satisfaction of Client Confirming with Venue's " <i>Person in Charge</i> " Position and operating procedures are satisfactory and appropriate for venue. Ensure any external trailing power supply leads are routed and secured safely. Ensure no other activities will impact on the safe running of the Booth during operating time/s.	1	5	5	Monitor for confirmed decision making on operational requirements during initial running of Booth.

Integral Operation of..... Booth and associated equipment Integrity.	Injury by collapsing structure and/or electrocution. Tripping/obstruction.	Booth is of a sturdy interlocking frame construction. Electrical Equipment Exposed to touch.... restricted to touch screen only with no exposed conductive surfaces. Mains operated equipment is Portable Appliance Tested (PAT) and visually inspected during assembly of Booth. Low Non slip profile Illuminated mat operates on safe low 12Volts. Control Barriers are Sturdy, weighted to reduce likelihood of toppling.	1	2	2	Review Procedures on site to establish suitability of siting/using additional illuminated mat and/or barriers.
Customer Operation of..... Booth and associated equipment.	Injury by.... Unruly behaviour. Electrocution by spillage. Tripping/falling. Props.	At least ONE Operator (two under normal circumstances) at all times during Booth Operation. Operators decision to refuse Booth entry to unruly behaviour is final. NO drinks in Booth. Both Operators to monitor Prop Table/Booth floor areas for discarded Props to prevent tripping/slipping hazards encouraging Props to be returned to table.	2	2	4	Create a fun but safe environment

L=Likelihood S=Severity LxS= Risk (with 1=Low 5=High)

Risk is worked out using numbers 1 - 5. The likelihood is given a number and this is multiplied by the number given to the severity of the risk.

The result = the risk factor. This generic risk assessment is brief and we have our own individual assessments for each individual risk, 25 being the worst possible outcome, any item reaching 25 would give serious cause for concern & we would not be able to erect the booth. It is recommended that clients undertake their own risk assessment to suit their requirements. This is a generic risk assessment that only applies in normal conditions.

Should there be any unexpected